

RECOMMENDATION FORM

Name of Applicant	
Last School Attended	
Year Graduated	

TO THE APPLICANT: Write your name above. You may choose your guidance counselor or one of your high school teachers to recommend you. On a legal-sized envelope, print the following on the front side:

**Office of the Dean
School of Business and Accountancy
Chiang Kai Shek College
1477 Narra Street, Tondo, Manila**

The person recommending you must insert the completed form in the envelope, seal it, and sign over the seal. The sealed envelope will be returned to you, and you will submit it along with your other application documents.

TO THE PERSON RECOMMENDING: The student whose name appears above is applying for the Honors' Circle under the School of Business and Accountancy of Chiang Kai Shek College. We value your candid and honest evaluation of this applicant. After filling out this form, please put it in the envelope provided, seal and sign the flap, and return to the applicant. Unsealed and unsigned recommendations will not be accepted.

How would you rate the applicant in terms of the following? (Please check)

	Excellent	Above Average	Average	Below Average	General Comments (optional)
General Academic Ability					
Motivation and Initiative					
Ability to Work with Others					
Sense of Responsibility					
Oral Communication Skills					
Written Communication Skills					
Potential to Succeed					

How long have you known the applicant? _____

Describe the applicant's strengths and why you would recommend him/ her for the Honors' Circle Program of CKS College. Incorporate qualities or characteristics that set this student apart from the rest of the applicant pool.

Printed Name	
Signature	
Job Title and Company/ School	
Telephone No./ Mobile No.	

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